



## ELEMENTARY & MIDDLE SCHOOL

### 2016-2017 SCHEDULE OF RATES

---- Payment Options ----

TUITION	Annual*	Semi-Annual	10 Installments**
Elementary: Kindergarten - 5 <sup>th</sup> Grade	\$ 9,360	\$ 4,680	\$ 936
Elementary Sibling (2 <sup>nd</sup> child & subsequent)*	\$ 8,330	\$ 4,165	\$ 833
Learning Assistance Department* Grades 1-5 (LAD)***	\$ 17,030	\$ 8,515	\$ 1,703
Middle School Grades 6-8*	\$ 11,230	\$ 5,615	\$ 1,123
Learning Assistance Program* Grades 6-8 (LAP)***	\$ 16,280	\$ 8,140	\$ 1,628
EXTENDED DAY CARE	Annual	Semi-Annual	9 Installments**
Before and After School 7:30 - 8:15 AM; 3:00 - 6:00 PM	\$ 2,466	\$1,233	\$ 274
After School Only 3:00 - 6:00 PM	\$ 1,854	\$ 927	\$ 206
Before School Only 7:30 - 8:15 AM	\$ 855	\$ 427.50	\$ 95
After Kindergarten (Kindercare) 2:00 - 3:00 PM	\$ 855	\$ 427.50	\$ 95
Hourly EDC Fees	Hourly		
Drop In Rate (billed monthly as used)	\$ 9.00		
*** EDC drop-in charges are for a full hour and are rounded up in the event of a partial hour. There is no discount for a partial hour in EDC. NOTE: Children picked up after 6:00 pm will be charged \$2 per minute for late pick-up.			

- \* **Discount information: 2% tuition discount available if annual tuition is paid in full at the time of registration.** The sibling discount does not apply to LAD, Middle School, or LAP students.
- \*\* Tuition is an annual tuition with 3 options to be paid in full, semi-annually, or in **10** equal installments via online payment plan using FACTS. The first installment is due in **June, and is non-refundable.** Subsequent installments are due September through May. Monthly EDC is paid in **9** equal installments (September through May), no reduction will be allowed for months with fewer days.
- \*\*\* LAD program is for students experiencing academic difficulty due to specific learning differences. The LAP program is an extension of LAD to help students transition to other academic environments with accommodations and/or modifications.

MISCELLANEOUS FEES	Amount
<b>Application</b> (Non-Refundable) Due with application. LACS Preschool students applying to kindergarten are exempt.	\$ 100
<b>Screening Test</b> (all new K-8 students) Due at time of testing. Non-refundable.	\$ 75
<b>Elementary Registration</b> – (Kindergarten – 5 <sup>th</sup> Grade) Non-refundable – Due at time of acceptance.	\$ 460
<b>Middle School Registration</b> (Grades 6-8) Non-refundable – Due at time of acceptance.	\$ 750
<b>Safety Fee</b> Non-refundable - Due upon acceptance. One-time fee per family.	\$ 150
<b>Room Parent Classroom Fee</b> Non-refundable - Covers class parties and events.	\$ 30
<b>Miscellaneous Fees</b> Other fees (i.e. field trips, electives, etc.) will be billed throughout the year.	TBD
MISCELLANEOUS DISCOUNTS	
Bridges Community Church Members (One time credit divided equally between installments, conditions apply)	\$1000
LACS Referral Credit – Per Student (conditions apply)	\$300

## TUITION POLICY

### General Terms and Conditions

1. Parents must meet their financial responsibilities promptly in order to maintain teacher salaries and school expenses. Students will not be permitted to attend class if their tuition is more than 30 days delinquent.
2. FACTS Tuition Management: Tuition payments must be set up with FACTS for Electronic Fund Transfer (EFT) from your bank account. Payment plans with FACTS may be made in one of 3 ways: annual (pay in full in June), semi-annual (pay in June and January), or in 10 equal monthly installments. For monthly installments, the first payment is due in June and is non-refundable. Subsequent installments are due September through May. Family may choose payment day of the month on 1<sup>st</sup>, 5<sup>th</sup>, or 10<sup>th</sup> for any plan.
3. Miscellaneous Fees: FACTS will also be used for charging incidental fees (athletics, electives, field trips, EDC, etc.). Such fees are in addition to those set forth in the schedule above. These fees are charged as incurred and billed monthly. Payment in full is required on a monthly basis.
4. LACS considers enrollment a commitment for the entire school year and bases all budgetary decisions on this assumption. When a student is voluntarily withdrawn from the school *for any reason*, tuition must be paid in full for each calendar month that the student was in attendance on the basis of the 1/10th of the annual tuition. A WRITTEN NOTICE one month in advance must be given to the registrar. If the parent withdraws the student in the middle of a month, the tuition for that month will not be prorated. Failure to give one month's written notice will result in a penalty of an additional month's tuition. If student re-registers for the same school year after withdrawing, new registration fee must be paid to enroll.
5. All application, testing, registration, safety fee, room parent, field trip, and other miscellaneous fees are non-refundable.
6. If a child attends through the ninth month, or any part of the ninth month, of the ten school months, the full tenth month tuition will be due to the school.
7. A 10% late charge will be assessed if the payment is not received by date designated by your FACTS agreement.
8. A \$30.00 service charge will be assessed for returned payments.
9. Illnesses and vacations are not deductible from tuition.
10. The sibling discount does not apply for students enrolled in LAD, Middle School, or LAP programs.
11. Equal Monthly EDC Payments – As this payment schedule is based on a discounted annual fee that has been divided into **nine** equal monthly payments, no reduction will be allowed for months with fewer days. Minimum days are included in the monthly fee. Families must register for monthly EDC option at the time of registration or before September 1<sup>st</sup> in order to qualify.
12. The EDC drop in rate applies for any students staying after school on early out Wednesdays and any minimum days (noon dismissal).
13. Partial EDC hours – Any part of an hour will be counted as a full hour.
14. Before and after school hours – Students who arrive before 8:10 AM or remain after 3:15 PM will be sent to Extended Day Care and account will be charged the appropriate fees.
15. EDC Late pick-up – For any child picked up after 6:00 PM, the account will be charged \$2.00 per minute.
16. School Holidays – Extended Day Care will not be available on any school holiday or vacation period.

LOS ALTOS CHRISTIAN SCHOOLS DOES NOT PRACTICE DISCRIMINATION with regard to applicants and students on the basis of race, color, sex, or national or ethnic origin.